

**SOUTHERN UNIVERSITY LAW CENTER
LOAN REDUCTION ASSISTANCE PROGRAM
APPLICATION FORM**

**Deadline: August 15, Annually
Update Deadline: February 15, Annually**

The Application should be submitted to the SULC Loan Reduction Assistance Program Administrator. We will confirm receipt of your application via e-mail within five business days after receipt. If you are not contacted within that period, please call the Program Administrator, Ruth Bailey Wesley, at (225) 771-2552.

A. Application Information:

Applicant's Name: _____

Social Security #: _____

Mailing Address: _____

Daytime Telephone #: () _____

E-mail Address: _____

Marital Status: _____

Spouse's Name (if applicable): _____

Names and birthdates of dependent
children under age 19: _____

Applicant is a graduate of _____ Law School

B. Applicant's Employment Information:

Name of Employer: _____

Address: _____

Position/Job Title: _____

Starting Date of Employment: _____

Annual Salary or Estimate: _____

Job Responsibilities: _____

Hours Per Week: _____

Contact Person: _____

Contact Person's Telephone #: () _____

C. Employment Information for Spouse

Name of Employer: _____

Address: _____

Telephone: () _____

Position/Job Title: _____

Starting Date of Employment: _____

Annual Salary or Estimate: _____

D. Certification and Agreement:

I certify that all information provided above is true and accurate as of this date. I understand that the deadlines to apply for the Loan Reduction Assistance Program at the Southern University Law Center (the "Program") in this and future years will be August 15th. Should this date fall on a weekend or holiday, the deadline will be the next business day; similarly, the update deadline will be February 15th but for a weekend or holiday falling on that date. If so, that deadline will be the next business day. I further understand that this Program is operating on limited and non-guaranteed funding; that the total amount available under the Program will be determined annually by the Chancellor; that the Law Center need not award the entire amount available in any given year; and that there is no guarantee that graduates selected for the Program one year will be selected in future years.

I certify that my spouse (if applicable) and I have used good faith efforts to obtain all other loan repayment assistance, such as state or employer programs, for which I/we might qualify and to maximize my/our participation in such programs. I agree to use any loans obtained from the Southern University Law Center under this Program only to satisfy obligations arising from eligible loans. I further agree to provide any additional or clarifying information or documentation that the Program Administrator may request, to notify the Administrator within two weeks of any significant changes in my/our circumstances, such as change in job or address, marriage, increase or decrease in salary or other income, unemployment, reduction from full-time to part-time employment, inheritance, receipt of an award from another loan repayment assistance program, or any other change that would affect either my eligibility or the amount of my benefits under the Program.

If selected to receive loan reduction assistance, I agree to submit a copy of the federal income tax return(s) for me and my spouse, if any, for any year in which I receive assistance on or before June 1st of the following year.

If selected to receive loan reduction assistance, I also agree to cooperate with publicity efforts. Southern University Law Center may use my name, photograph, and information about my public service work to publicize the Loan Reduction Assistance Program, both within the university community and to outside audiences in print, electronic, or any other format.

Signature

Date

PLEASE ATTACH THE FOLLOWING DOCUMENTS. YOUR APPLICATION IS NOT COMPLETE AND CANNOT BE EVALUATED UNTIL ALL INFORMATION IS SUBMITTED.

- _____ Resume with biographical information and employment information
- _____ Proof of employment or offer of employment
- _____ Proof of salary or expected salary
- _____ Income information worksheet (attached)
- _____ Loan indebtedness worksheet (attached)
- _____ Loan documentation for ALL DEBT listed on loan indebtedness worksheet(s) that includes, at a minimum, current loan balance(s), monthly payment amount(s), and month and year payments begin and end for each loan.
- _____ Asset worksheet (attached)
- _____ Copy of the most recent Federal income tax return(s) for you and your spouse (even if you were a full-time student during that year). If you or your spouse did not file a Federal income tax return for that year, please attach a statement certifying that fact. If you received benefits under this Program last year, you have already satisfied this requirement.
- _____ Power of Attorney form (attached)
- _____ Personal statement (optional)

INCOME INFORMATION WORKSHEET

Name _____ Social Security Number _____

Law School Graduation Date _____ Marital Status _____

Please report your **estimated income for the following calendar year**. If you are married, you must also report you spouse's estimated income.

	Applicant	Spouse
Wages and Salaries	_____	_____
Overtime/Bonus/Commission	_____	_____
Total Interest Income	_____	_____
Total Dividend Income	_____	_____
Business Income	_____	_____
Alimony/Child Support Received	_____	_____
Unemployment Compensation	_____	_____
Rental Income	_____	_____
Trust Fund Income	_____	_____
Other Income-Specify	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL(S)	_____	_____

LOAN INDEBTEDNESS WORKSHEET

Name: _____ Social Security Number: _____

You must include documentation with your application. If you are married, your spouse must also submit a copy of this three-page worksheet.

Law School Need-Based Loans (e.g., Subsidized Stafford and Unsubsidized Stafford)

Lender/Type of Loan	Original Amount of Loan	Current Loan Balance (as of application date)	Monthly Payments	Period Due (month and year payments begin and end)
A. First Year of Law School				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
B. Second Year of Law School				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
C. Third Year of Law School				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Loan Indebtedness Worksheet
(Continued)

Other Law School Loans (e.g., Law School Access, Law Loans, and University and private alternative loans)

Lender/Type of Loan	Original Amount of Loan	Current Loan Balance (as of application date)	Monthly Payments	Period Due (month and year payments begin and end)
A. First Year of Law School				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
B. Second Year of Law School				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
C. Third Year of Law School				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Loan Indebtedness Worksheet
(Continued)

Non-Law School Education Loans (including undergraduate loans)

Lender/Type of Loan	Original Amount of Loan	Current Loan Balance (as of application date)	Monthly Payments	Period Due (month and year payments begin and end)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
TOTALS	_____	_____	_____	_____

Loan Reduction Assistance

List any loan reduction assistance that you or your spouse are currently receiving, have applied for, or otherwise expect to receive (include recipient, amount, source, and dates of any assistance):

Asset Worksheet

Name _____ Social Security Number _____

Law School Graduation Date _____ Marital Status _____

Please report your assets as of thirty (30) days before the date of your application. If you are married, you must also report your spouse's assets on that date.

	Applicant	Spouse	Joint
Cash and Bank Accounts	_____	_____	_____
Investments	_____	_____	_____
Trusts	_____	_____	_____
Other Assets* (please list and provide or attach additional information)			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Totals	_____	_____	_____

*Do not include primary home equity under \$50,000, retirement accounts, automobiles or household goods.

POWER OF ATTORNEY

State of _____

Parish of _____

I, _____, appoint the Administrator of the Loan Reduction Assistance Program of the Southern University Law Center (the "Program") as my attorney-in-fact, in my name on my behalf, to access any and all information related to my student loans, including but not limited to repayment information, and any other agreements pertaining to my participation in the Program.

This the _____ day of _____, 20____.

(Name)

State of _____

Parish of _____

Sworn to and subscribed to before me on the _____ day of _____ 20____.

Notary Public

My Commission Expires: _____